



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2018-08-21 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	CC. BOARD POLICIES
DEPARTMENT	Compensation (Human Resources)

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

ITEM No.:

CC-3.

TITLE:

Proposed New Job Description for the Senior Specialist, Head Start / Early Head Start Compliance Position

REQUESTED ACTION:

Adopt the proposed new job description for the Senior Specialist, Head Start / Early Head Start Compliance position. This is the Final Reading.

SUMMARY EXPLANATION AND BACKGROUND:

The job description for the Senior Specialist, Head Start / Early Head Start Compliance, is being created to ensure that all Head Start / Early Head Start and VPK compliance requirements are met. The job description defines the performance responsibilities, minimum education and experience required to perform successfully. The job description was publicized for rule adoption in compliance with Florida Statutes on July 4, 2018. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:

The financial impact associated with this item ranges from \$84,741 to \$117,845. The source of funding is the Head Start Grant. See the Executive Summary for additional information on the expense associated with staffing this position.

EXHIBITS: (List)

(1) Executive Summary (2) Job Description

BOARD ACTION:

ADOPTED

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Rose M. Hall	Phone: 754-321-0144
Name: Daniel Gohl	Phone: 754-321-2618

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature

Craig J. Nichols
8/1/2018, 2:45:25 PM

Approved In Open Board Meeting On: **AUG 21 2018**
By: *Nora Kupat*
School Board Chair